

COVID-19 STANDARD OPERATING PROCEDURES

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I am an individual space science researcher, meaning I do not typically have a research team or dedicated research lab space. However, I do advise undergraduate and graduate research students and collaborate with them on various research projects, and some of my research takes place in libraries, space science data centers, on-line open access to space environment measurements.

SPACE AND EQUIPMENT SAFETY

1. DISTANCING: I plan to continue to work from home when possible, but if in the office I will not meet with others in my SER318B research space, as it is too small to maintain social distancing. If I do need a face-to-face meeting, it will take place in the Physics conference room SER244. I will wear a mask and ask that the person with whom I meet wear one too.
2. EQUIPMENT: I will use only my personal electronic devices and am not visiting the USU library in person for the time being. If I do need materials from the library, I will use the Library's ILLIAD system to page them ahead of time and limit my interactions to picking up the required materials if electronic materials cannot be provided.
3. STUDENT RESEARCHERS: I will not ask any student researcher to meet with me in person; instead, I will offer video, text, or voice chat as substitutes for F2F interaction.

PERSONAL HYGIENE AND PPE

- Aside from following standard good hygiene practices as outlined by the CDC (frequent handwashing, sanitization of surfaces, social distancing, cloth mask when in public), I plan to limit my exposure during research by pursuing only those aspects of my current work that are feasible in a remote setting.

TIME MANAGEMENT

- As an individual researcher I will collaborate remotely with research colleagues without requiring social contact. As a Department Head I will also work with my staff and faculty without requiring social contact to the maximum extent possible.

WORKER HEALTH

- I will make a point to remind my research advisees about following best practices of hygiene and prevention. All meetings will be held remotely.